



JOB DESCRIPTION

Title: Director of Harbortown Movement

Supervisor: Executive Pastor of Ministry

Time Commitment: Full Time

PURPOSE OF THE ROLE

The Director of Harbortown Movement will be responsible for the vision, direction, and coordination of all elements and locations of the Harbortown movement. Providing opportunities & positively enhancing spiritual growth for children, while accomplishing the overall vision in alignment with the Whitewater movement.

ESSENTIAL JOB RESPONSIBILITIES

Cleves Campus (in person)

- Coordinates age appropriate weekend discipleship and worship environments for all Harbortown departments.
- Casts clear vision, as well as implementing movement strategies, into a healthy culture of Harbortown.
- Disciple, equip, and support the Harbortown staff and other high level leaders, while teaching them to be disciplers.
- Works with each Harbortown staff to design strategies, set ministry goals, and evaluate progress.
- Oversees physical environment and resources of the Harbortown movement.
- Ensures that Harbortown is fulfilling the mission and vision of Whitewater.
- Oversees and manages the Harbortown budget and finances.

Online Campus

- Oversees the content to make sure it is relevant & age appropriate.
- Developing new strategies to reach children through the online vehicle.
- Ensure that delivery of the message (content) is accomplished through innovative ways & at acceptable levels of “excellence”.
- Planning for opportunities to constantly brainstorm best practices & new ways to complete the vision.



In- Person (Future

Development)

- Leads the future development of children’s ministry for the Whitewater Movement.
- Oversees and leads in the growth and expansion of Harbortown opportunities to accomplish the vision/mission of the movement.
- Oversees the creative planning and execution of Harbortown events throughout the year.
- Provides leadership to the Harbortown movement for future endeavours.
- Leads/participates in Children’s Ministry related meetings and staff development meetings, both within and outside of the movement.
- Performs other duties as needed by the movement and assigned by the Executive Pastor of Ministry.

JOB SKILLS

- *Administration:* Works primarily on systems and processes that support Sunday mornings and events.
- *Leadership:* builds teams, encourages and lifts up staff/volunteers, promotes volunteers to higher leadership roles.
- *Teamwork:* Works in unity with the Harbortown staff leaders, other staff members, and volunteers.
- *Communication:* works to show the vision and mission of the church throughout the ministry.
- Preferred ministry experience
- Passion for children and families
- Strong organizational skills and flexibility

REQUIREMENTS

- Flexible with hours when needed
- Acceptable Background Check
- Shows the fruits of relationship with Jesus- lives a life of integrity, joy, love, patience, etc.

Supervisor Signature Date

Employee Signature Date